

## **UVSD Regular Board Meeting December 12, 2018**

**1. CALL TO ORDER** by Chair McNerlin at 6:00pm.

Pledge of Allegiance.

Roll call by Chelsea Teague; Chair McNerlin, Vice-Chair Wipf, Director Marshall, Director Reed, and Director Bawcom present.

### **2. PUBLIC EXPRESSION OF NON-AGENDIZED ITEMS**

No public expression.

### **3. ACTION ITEM: ELECTION OF NEW OFFICERS (CHAIR AND VICE-CHAIR)**

Director Wipf made a motion to elect Ms. McNerlin as Chair, seconded by Director Marshall.

Discussion amongst the Board.

Public Expression: Mo Mulheren made a comment re: the election of new officers, stating that it would be good for the Board to have a fresh face and new approach at meetings.

Vote: Ayes- Marshall, Wipf, and McNerlin      Nays- Reed and Bawcom

Chair McNerlin nominated Director Wipf to be the Vice-Chair, seconded by Director Marshall.

Board discussion.

Vote: Ayes- Bawcom, Marshall, McNerlin, and Wipf      Nays- Reed

### **4. APPROVAL OF BOARD MEETING MINUTES**

Motion to approve the Board Meeting Minutes by Director Reed, seconded by Director Marshall, all in favor.

### **5. CONSENT CALENDAR**

Director Bawcom pulled the County Monthly Expenses from the Consent Calendar.

Discussion amongst the Board.

Motion to approve the Consent Calendar by Vice-Chair Wipf, seconded by Director Reed, all in favor.

### **6. DISCUSSION ONLY: POSSIBLE CHANGE IN THE UVSD BOARD'S LEGAL REPRESENTATION TO BE CONSIDERED IN THE NEAR FUTURE**

Director Bawcom addressed this item. Katharine Elliott (County Counsel) and Christian Cutis (Assistant County Counsel) spoke from the public describing their history with representing the District and what they have to offer the District as far as representation.

No action taken.

**7. ACTION ITEM: APPOINTMENTS TO WORKING COMMITTEES (FINANCE, GOVERNANCE, PLANNING & TECHNICAL)**

Chair McNerlin appointed Director Bawcom and Director Reed to the Governance Committee. Approved 5-0.

Chair McNerlin appointed herself and Director Bawcom to the Finance Committee. Approved 5-0.

Chair McNerlin appointed Director Wipf and Director Marshall to be on the Planning and Technical Committee.

Approved 5-0.

**8. DISCUSSION AND POSSIBLE ACTION RE: NEW CONTRACT FOR MARK DEMEULENAERE**

District Manager, Mark DeMeulenaere, addressed this item and described what his new contract would look like moving forward if the Board is interested in doing so.

Discussion amongst the Board.

Motion to authorize the Chair to sign an agreement with Mark DeMeulenaere for his financial services at \$75/hour by Vice-Chair Wipf, seconded by Director Marshall, all in favor.

**9. DISCUSSION AND POSSIBLE ACTION RE: POTENTIAL SELECTION OF MEMBER REPRESENTATIVE FOR GSRMA BOARD OF DIRECTORS**

Chelsea Teague handed out an item pertaining to this item.

Discussion amongst the Board.

No action taken.

**10. DISCUSSION AND POSSIBLE ACTION RE: EMERGENCY REPLACEMENT OF SEWER MAIN ON DESPINA DRIVE AND APPROVAL OF GHILOTTI'S PROPOSAL DATED 11/12/2018 AUTHORIZED BY THE CITY OF UKIAH**

Chair McNerlin amended item number 10 to read "DISCUSSION AND POSSIBLE ACTION RE: APPROVAL OF EMERGENCY REPLACEMENT OF SEWER MAIN ON DESPINA DRIVE"

Motion to approve the contract by Director Reed, seconded by Director Bawcom, all in favor.

**11. DISCUSSION AND POSSIBLE ACTION RE: CLIFTON LARSON ALLEN (CLA) PROPOSAL TO PERFORM MONTHLY, QUARTERLY AND ANNUAL FINANCIAL REPORTING FOR THE DISTRICT**

Mr. DeMeulenaere addressed this item.

Discussion amongst the Board.

Motion to approve the engagement letter from CLA and authorize the Chair to sign it by Director Marshall, seconded by Vice-Chair Wipf, all in favor.

**12. DISCUSSION AND POSSIBLE ACTION RE: PROPOSAL FOR JOINT SEWER RATE STUDY  
HILDEBRAND CONSULTING DATED 12/03/2018**

Mr. DeMeulenaere addressed this item.

Discussion amongst the Board.

Motion to approve Hildebrand to do the sewer rate study with the City of Ukiah and authorize the Chair to sign it by Vice-Chair Wipf, seconded by Director Bawcom.

**13. DISCUSSION ONLY RE: AVAILABILITY OF BOARD MEMBERS FOR SPECIAL MEETINGS**

Chair McNerlin addressed this item.

Discussion amongst the Board re: availability to attend two special meetings- one on December 20<sup>th</sup> and one on January 16<sup>th</sup>.

No action taken.

**14. ANNOUNCEMENTS/OTHER BUSINESS/MATTERS FROM STAFF**

- a) District Manager, Mark DeMeulenaere, gave his report of ongoing District activities re: the updated Administrative Budget, financials, the bond refinancing, ESSU's, possible detachment, and ongoing projects with the City.
- b) No Directors' Reports
- c) No letters received or sent.
- d) Next Regular Meeting – January 9, 2019

**15. ADJOURNMENT**

Meeting adjourned at 8:00 p.m.